**VILLAGE BOARD OF TRUSTEES**

**MEETING**

**APRIL 4, 2022**

Mayor Michael VandeVelde presiding

MEMBERS: Mike Catalano, Dennis Lutes, Judy Einach

EXCUSED: Josh Freifeld

OTHERS: Vince Luce, Becki Paternosh, Sheila Brown, Girl Scouts

**MAYOR/BOARD**

**6:00** **P.M. MEET AT FIRE HALL PRIOR TO THE BOARD MEETING**

The Mayor and the Village Board members met at the Fire Hall prior to the regular meeting**.**

**WELCOME TO AND SWEARING IN OF RE-ELECTED TRUSTEE AND NEWLY ELECTED BOARD MEMBER**

7:30 P.M. PUBLIC HEARING/2022-2023 GENERAL FUND BUDGET

Following discussion; the Public Hearing was closed at 7:40 p.m.

ACTION TAKEN

**The board made a motion to approve the 2022-2023 General Fund Budget as presented by Trustee Lutes, seconded by Trustee Einach and was carried unanimously.**

ANNUAL APPOINTMENTS

**The board made a motion by Trustee Einach, seconded by Trustee Lutes and was carried unanimously to approve the Annual Appointments as follows:**

VILLAGE OF WESTFIELD

ANNUAL ORGANIZATIONAL MEETING

APPOINTMENT LIST APRIL 4, 2022

UNIT OR NAME TERM THIS TERM EXPIRES

Village Administrator 2 years 2024

Vincent E. Luce

Village Clerk 2 years2024

Vincent E. Luce

Village Treasurer-Financial Manager 2 years 2024

Rebecca Betts-Paternosh

Deputy Village Clerk

Rebecca Jackson 2 years 2024

Deputy Village Treasurer 2years2024

Kyle Sunday

Deputy Mayor1 year2023

Dennis Lutes

Village Attorneys1 year2023

Joel Seachrist, Esq.

Feldman Kieffer LLP (Labor Relations & HR)

Matthew Feldman

Acting Justice1 year2023

Jerry LaPorte

Emergency Coordinator 1 year2023

Robert Genthner

Police Department Liaison: 1 year 2023

Judy Einach

Public Works Department Liaison: 1 year 2023

DPW Advisory

Dennis Lutes

Electric Department Liaison: 1 year 2023

DPW Advisory

Dennis Lutes

Water & Sewer Department Liaison: 1 year 2023

DPW Advisory Dennis Lutes

Fire Department Liaison: 1year 2023

Blake Maras

Cable TV Liaisons*:*1 year

Vacant

Board of Ethics  2-year term 2023

Vinny Sanzo

Al Holbrook

Vince Luce

Holiday Decorating/Beautification Committee

Marilyn Hemmer Chair1-year term 2023

Department of Public Works Advisory Board

Todd Swanson Chair 5 years 2023

James Scarpine 5 years 2025

Steve Rudnicki 5 years 2027

James Simpson 5 years 2027

Dennis Lutes (Liaison) 1 year 2027

John Poshka 5 years 2025

Troy Winkelman 5 years 2026

Doug Sanderson 5 years 2023

Zoning Board of Appeals

Ronald Catalano, Jr. Chair 5 years 2024

John Hanmann 5 years 2023

Richard A. Koerner, Jr. 5 years 2023

William F. Christ 5 years 2023

Robert R. Mascaro 5 years 2023

Planning Board

Don McCord Chair 5 years 2025

Diana Holt 5 years 2027

Darlene Golibersuch 5 years 2027

Rick Mathews 5 years 2027

Tracy Bennett 5 years 2025

Westfield Development Corporation Liaison 1 year 2023

Josh Freifeld

Harassment Prevention Committee 1 year 2023

Vacant

Judy Einach

Youth Recreation Commission

Roxanne Baideme 3 years 2023

Roger Miller 3 years 2024

Kayla Hotchkiss 3 years 2024

Stacy Holland 3 years 2025

Wade Dellow 3 years 2023

Michele Shields 3 years 2025

Don Paddock 3 years 2024

Recreation Department Board Liaison:

Josh Freifeld 1 year 2023

Mayor as Claims Auditor 1 year 2023

Fair Housing Officer

Village Clerk Vince Luce 1 year 2023

*Official Designations*

*1. Meeting Time/Day 3rd Monday of each month. Except Holidays that fall on a Monday. In those*

*instances, the meeting will be held the next day*

*on Tuesday. All meetings begin at 7:00 pm*

*and are held in the North Room of*

*Eason Hall unless otherwise designated*

*2. DPW Advisory Board Second Tuesday of each month or as needed, 6:30 pm at Eason Hall in upper hallway unless otherwise designated*

*3. Depositories Community Bank*

*Chase Bank; JP Morgan Chase; M & T Investment Group, NY Class*

*3. Official Newspapers The Westfield Republican*

*The Dunkirk Evening Observer*

*4. Mileage 58.5¢ per mile*

**RESOLUTIONS #10-13, 2022**

**The following resolutions were approved on a motion made by Trustee Lutes, seconded by Trustee Einach and was carried unanimously.**

**RESOLUTION #10-2022**

**DESIGNATION OF FINANCIAL DEPOSITORIES**

Whereas, the board of trustees has determined that Village Law '4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees does hereby designate the following institutions as depositories of all monies received by the Village Treasurer, Clerk, and receiver of taxes.

Names of Institutions:

Community Bank

Chase Bank

JP Morgan Chase Bank

NYClass

**RESOLUTION #11-2022**

**ADVANCE APPROVAL OF CLAIMS**

Whereas,the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and

Whereas, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring of approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

**RESOLUTION #12-2022**

**MILEAGE ALLOWANCE**

Whereas, the board of trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees shall approve reimbursement to such officers and employees at the rate of 56₵ per mile.

**RESOLUTION #13-2022**

**ATTENDANCE AT SCHOOLS AND CONFERENCES**

Whereas, there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the relevant schools, conferences, meetings for the purpose of improving Village operations and

Whereas, it is determined by the board of trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

That the following officers and employees are hereby authorized to attend the following schools: Mayor, Board Members, Administrator/Clerk, Deputy Clerk, Treasurer, Deputy Treasurer and Superintendents; SCHOOLS: Mayors Conference in May; Fall Training School; Annual Highway Schools and any others that may fall into this category.

BE IT FURTHER RESOLVED:

Any schools, conferences, meetings not described herein shall be reviewed and approved by the Village Administrator.

That these resolutions shall take effect immediately.

REQUEST FOR EASTER EGG HUNT

**The board made a motion by Trustee Einach, seconded by Trustee Maras and was carried unanimously to approve the request by Westfield Ministerial Association for an Easter Egg Hunt in Moore Park, date and time to be announced.**

FIRST FRIDAY

**The board made a motion by Trustee Lutes, seconded by Trustee Einach and was carried unanimously to approve for First Friday to be held May 27th; Memorial Day weekend and all the dates as shown on the request by Marilyn Hemmer.**

**TREASURER**

APPROVAL OF UNPAID WATER & SEWER TO BE ADDED TO THE 2022 TAX LEVY

**The board made a motion by Trustee Lutes, seconded by Trustee Einach and was carried unanimously to approve for the unpaid water and sewer bills to be added to the 2022 tax levy.**

EXECUTIVE SESSION

**The board made a motion by Trustee Einach, seconded by Trustee Maras and was carried unanimously to enter into Executive Session to discuss Property issues and Personnel**

**Following discussion, the Executive Session was adjourned on a motion made by Trustee Maras, seconded by Trustee Lutes and was carried unanimously.**

ACTION

Action taken resulting from the Executive Session is as follows:

**The board made a motion by Trustee Einach, seconded by Trustee Lutes and was carried unanimously to expend $700 to obtain a 50 year Title Search for Wade’s Gas Station property.**

**The board made a motion by Trustee Maras, seconded by Trustee Lutes and was carried unanimously to adjourn the meeting.**